October 16th, 2023 Meeting called to order by President Kathy Capabianco at 6PM, who then welcomed the new Library Director, Matthew David

In Attendance: (Quorum Satisfied)
Kathy Capabianco, Anne Bartels, Carol Easter, Sharon Sandoval, Elizabeth Lombardo, Carol Mercier, Cathy Wos, Diana Silveria, Donna Witkin, Mathew David, Natalie Close

Not in Attendance:

Minutes:
Motion to approve minutes from August meeting made by Carol Easter, seconded by Anne Bartles, carries unanimously

Treasurer’s Report:
216,062.38 Balance

Motion made to reimburse Sharon S. for $50 for new QuickBooks license for Natalie, and $61.25 for corporate filing with the state, allowing Natalie’s name as new Treasurer on our account made by Diana Silveria seconded by Natalie Close, carried unanimously

Director’s report
New Library Director, introduced himself and reviewed his background, half in academic libraries and half in public libraries, excited to work with all.

Last month was national Library card sign up, we had 253 new cards issued, a 25% increase of last year

Team attended PPLC staff development day

Roof replacement completed, Ceiling tile replacement has begun

Security badges in progress

PT position open in circulation

Budget passed
Thursday the 19th of October at 11 am there will be a tree dedication in honor of Bernie Yoffredo

Local author showcases Nov. 4

On Dec. 16th Pop culture Flea Market is planned, currently looking for vendors, and individuals with items to sell to fund raise for AceCom

Buck for a Duck for Oct. All were sold, proceeds to go to the American Cancer Society

Air conditioning to be fixed, awaiting part

Welcome week baskets, 145 baskets distributed to Lutheran Services, Gulfcoast Jewish services, and local none profit that supports Ukraine

Old Business

Reviewed annual meeting which was held in Sept., Kathy thanked all who attended and supported her, it was enjoyed by all who attended, and we received one new member at that time

New Business

Requests for funding

1. Robotics class request made by Bianca, a USF student, who volunteers here to start a robotics program for middle school students, after discussion decision made to request Bianca to come to a Friend’s meeting to review this request and supply more information on same before decision will be made on funding

2. Circulation desk computer discussion on age of computer and that it is on a desk that will facilitate w/c access ability, motion made by Diana Silveria for 1010 dollars for new Dell desktop and monitor, seconded by Sharon Sandoval, motion carried unanimously

3. Inventory receipt printers, request for 15@229 dollars ea., discussion on possibility of not needing all 15, and also the possibility of having email receipts instead of printed. After discussion decision made to investigate further before decision on funding

Concerns and Announcements

A check was donated to the Friends for 1000 dollars, a thank you note will be sent, and a receipt for same sent

Mathew thanked everyone for welcoming him and has joined the Friends as a Lifetime member

Committee Reports:

1. Bookstore Carol reports good month, she plans on having a cleaning day on Nov. 17th in the Bookstore

2. Communications Diana reports a dedicated line needed for Friends for website support, Mathew will handle this

3. Fund Raising vacant

4. Literacy very busy, over 30 active tutors, 7-8 in training
5. **Membership** Friends membership pamphlet reviewed by Sharon on changes to be made to same after discussion. 4 new annual renewed members, 6 new annuals, 5 new lifetime 210 members all together. Sharon would like to send a letter out each October and January to members to remind them to renew, pointing out all the good support the Friends give to the library. The volunteer meeting is next month and the Friends will make an appeal at that meeting for membership in the Friends

Meeting Adjoined 703PM, Next meeting Nov. 13, 2023