



## Meeting Minutes

May 18, 2015

In Attendance: Bobbie Ostfeld, Elisabeth Roen, Sandy Carr, Sharon Sandoval, Gene Coppola, Courtenay O'Connell, Cecile Creeley and Diana Silveria

Guest: Sean Davis

Absent: Kathy Coffin, Tena Kuffinec

### Action Required:

1. Investment presentation by Sean Davis
2. Diana made a motion to approve April's minutes and it was seconded by Cecile and approved. Sandy suggested mentioning some specific topics that were discussed in the minutes.
3. Review of Treasurer's report- Sharon mentioned that the credit card machine still doesn't work; it was suggested to try another one and forget the concept if it doesn't work. Bobbie made a motion to approve the Treasurer's report. It was seconded by Cecile and the report was approved.

### Director's Report

1. Old Business: None
2. New Business:
  - a. Staffing Changes: When Celia Zieleskowski (Head of Adult Services) resigned on May 16, it was decided this would be a good opportunity to restructure the Department. This includes:
    - Assistant Director/Systems Administrator Dana Dockery will oversee the Department
    - The vacated position will now be filled by a Librarian I. It will be temporarily filled by Elisabeth Roen until a permanent replacement can be found.
    - Part-time staff member Samma Fagan will temporarily be full-time.
    - To allow Dana more time to fulfill this new position, part-time Systems Administrator Dan Ouverson has been upgraded to permanent full-time in the same position he currently occupies.
  - b. Gene mentioned that the Florida Conference was good.

- c. Gene reported that there is a growing concern about bookstore coverage and periodic closing.
- d. Gene informed us that next month, the Ales and Tales Book Club will be meeting at Tiffany's.
- e. Gene asked us to provide 5 gift baskets and \$100.00 for "Drag Queen Bingo" at "Hamburger Mary's" for an event to raise money for the "Raise the Roof" project. Bobbie made a motion to approve the request. It was seconded by Diana and the motion was passed. This is co-sponsored program with the Chamber.
- f. Gene requested \$398.99 to buy a scanner for Cathy Koutsoumbaris to help with accounting and finances. Cecile made a motion. It was seconded by Courtenay and the motion passed.
- g. Gene told us about Don Hurt's offer to provide old pictures of downtown Palm Harbor and frame them for approximately \$500.00. He will gather more information on the project.

Old Business: Sandy has a committee willing to go forth with the garage sale.

New Business: Courtenay discussed her mapping of the gold leaves.

#### Committee Report

1. Fundraising: Baskets are being made. Elisabeth said it was very productive to gain ideas at East Lake Library. Bubble pens were a huge success, but do we want to order more or something else to raise money?
2. Membership: Elisabeth said that Tena might have found someone to help with membership.
3. Communications: Diana discussed viewers on Facebook and informed us she is working on our website.
4. Programming: There will be an ice cream social on August 30.

The meeting was adjourned at 7:50.

Respectfully submitted by Bobbie Ostfeld