



Palm Harbor Friends of the Library

June 15, 2015

In attendance: Elisabeth Roen, Courtney O'Connell, Sharon Sandoval, Diana Silveria, Tena Kufinec, Sandy Carr, Cecile Creely and Gene Coppola

Absent: Kathy Coffin and Bobby Ostfeld

May Meeting Minutes: Reviewed and a motion by Sandy Carr and seconded by Cecile Creely was made to approve and all attending voted to approve

Treasurer's Report:

1. Received money back from Ricoh
2. We officially terminated relationship with the credit card company because we were not able to connect properly. All fees for March, April & May will be credited since we did not use it.
3. Request to obtain a square device to be used with a tablet for use at the garage sale. The cost is 2 1/2% standard fee and a one-time fee of \$29.00. Sharon will get the square now.
4. One CD is coming due this month and July 18th 2 other CDs are coming due from Valley National Bank. We will table the discussion of investing these funds until the next meeting.
5. We received \$15.00 from the Amazon Smile account
6. The full treasurers report was sent to all of the Friends board prior to the meeting and a motion by Sandy Carr and seconded by Cecile Creely was made to accept the report and all attending voted pro

Director's Report:

1. Old Business

-Staffing Update-Celia Zielaskowski Head of Adult Services left for another position at another library and Dana Dockery has taken over as Head of that Adult Services & Elisabeth Roen has been hired as a reference Librarian. Dan Ouverson will be full time as of June 22 to assist Dana with IT duties and 19 positions are currently filled. On October 1, one full time position will be unfrozen in the circulation department. That will make 2 full time positions in that department.

-Garage Sale- Items can start to be brought in on September 26, 2015 which is 6 weeks prior to the sale. This will be the last year for the garage sale due to lack of storage space. The Friends will need to look at another annual revenue source in addition to the book store.

2. New Business

-Music Concert Series:—At the last meeting the Friends voted to turn the planning over to Kathy Souers and give her a \$2400 budget. Gene will give her the dates for the Florida Fan Fare Brass Bands availability.

-Ales & Tales Update: New location is Tiffany's in Palm Harbor and Gene Coppola lead the book discussion for the first meeting that 13 people attended. It was a much better venue because of the private room.

-Financial Requests: Annual "Redbox" Lease Materials are \$3,141 for Books and \$7,560 for DVDs and that includes the 2% discount. A motion was made by Diana Silveira and seconded by Cecile Creely to approve the financial request and all attending voted pro.

-Financial Request: Purchase of Downtown Palm Harbor Photograph for \$512.02 with includes the framing. All attending voted No.

New Business:

1. Scholarship program; after much discussion it was agreed this is a subject that would need to have a separate meeting and will have a Friends retreat in the near future.
2. Cathy Koutsoumbaris will be asked to attend this retreat

Committee Reports:

1. **Communications:** Diana Silveira reported the back end webpages are almost ready and once it is ready she will post the memory leaf tree. Friends Facebook postings will be include events such as "Raise the Roof" fundraiser at Hamburger Mary's on July 1 and as it gets closer to the drawing event in November that will also be posted. The Amazon Smile information will also be posted.
2. **Membership:** Tena Kuftinec wants and needs to give up this position and we will search for a replacement. She will update her duties to present to the candidate. Tena reported there are 53 annual members and it is nearing the time to notify them of their renewal which can be done through mail chip going through Diana.
3. **Fundraising:** Courtenay O'Connell reported they have made baskets and are making several more for sale in the display case and at the circulation desk. She also requested a small allowance for supplies for the baskets, such a cover bags and stuffing. It was discussed and she should just submit the receipts for payment since it is just a small amount.
4. **Programming:** Cecile Creely discussed the possible upcoming Ice Cream Social on August 30, 2015 for the members of the Friends and if they would like to bring a guest who would be interested in joining they may do so. Cecile will be working with Sandy Carr for this event.

Retreat Date: President Elisabeth will send a Doodle Poll to get a date for the Friends Retreat to discussing the Scholarship Program, Investments of Funds and other topic.

Next Meeting: July 20, 2015 @ 6:00pm

Meeting was adjourned @ 7:30pm.