



**Palm Harbor Friends of the Library
Meeting Minutes
July 18, 2016**

In Attendance: Sandy Carr, Sharon Sandoval, Elisabeth Roen, Kathy Coffin, Anne Bartels, Bobbie Ostfeld, Linda Kingsbury and Gene Coppola

Minutes

- The June minutes were read and approved.

Treasurer's Report

- The bookstore is up for the year.
- The Friends took in \$2,500 more than expended.
- The rent for the copier is higher, but we were paying for two and now will be paying for one.
- Sharon and Gene will contact the new copier company about our next steps to get a refund for the payments to the old company.
- Also, need a readable copy of the contract.
- Up \$16,000 for the fiscal year. We have \$129,000 in the bank.
- Sharon will send a proposed budget for next year at the next meeting.

Director's Report

- The Director's Report was reviewed.
- The Long Range Plan is coming along very well. It will extend to 2019 instead of 2018.
- Lending Library is working well. Gene asked for \$14,835 to pay the balance for the new machine. Once the insurance money comes in, he will give the Friends \$7,000. Elizabeth so moved and Linda seconded. Motion approved.
- Gene has ordered push buttons for the bathrooms to make it easier for those with handicaps to use the bathrooms.
- Budget was submitted and approved for 2017.

Old Business:

- Flyers for the Poker Party are designed. Gene is creating a volunteer spreadsheet for duties needed at the Poker Party.
- Articles VII - X of the bylaws were reviewed, revised and approved for a vote from the general membership. These new proposed bylaws are included at the end of these minutes.

Committee Reports:

Communication

- Everything is transitioning from Diana Silveira to Elisabeth Roen smoothly.
- 30 days ahead of the membership meeting September 3, the bylaws need to be sent to the members.

Membership

- Nothing new to report.

Programming

- A joint venture between the Friends and East Lake is being considered. We need ideas.
- A cocktail party for the pre-art show will be held.
- The Vortex machine is in the lobby.
- Bobbie has prepared a blurb for the annual meeting which will be held September 3 from 1:30pm to 4pm. Needs to be sent to Elizabeth and Sama.
- Caladesi Memories will take place September 3rd.
- A suggestion for a session by Irene Sullivan, author of "Raised by the Courts" was made and will be explored.
- An adult talent show for next year was proposed.
- A list of possible events will be prepared to include Rays Kevin Kiermaier.

Fundraising

- Diana Silveira will get with East Lake Friends about a Sanibel shell trip.

The meeting was adjourned at 7:35 pm.

The By-Law review continued with the following proposed changes that were approved by the board:

NOTE: (Items noted in red are former by-law entries, items in italics and underlined are proposed changes)

ARTICLE IV – OFFICERS AND BOARD OF DIRECTORS

Section 7. ...The following standing committees: Membership, Communications, Fundraising, Bookstore and Programing...

D) The bookstore committee shall be represented at our monthly meeting.

ARTICLE VI – FUNDS

Section 2. All revenue generated by the bookstore will remain and only be used by the Palm Harbor Friends of the Library, Inc.

ARTICLE VIII – ELECTIONS

Section 1. The immediate Past President shall serve as the Chair on the Nominating Committee. ...Election shall be by a quorum of 50% + 1 of those present.

ARTICLE IX – AMENDMENTS

Amendment of the (*Constitution and*) Bylaws may be accomplished by vote of (*two Thirds*) 50% + 1 of the members present...

ARTICLE X – The by-laws must be reviewed by the board every 2 years beginning in 2016.

ARTICLE XI – AGENCY AND ADVISORY COUNCIL APPOINTMENTS

Section 3. ...member who is absent from three unexcused meetings, unable to perform or guilty of negligence or criminal conduct. (*With prior approval, the Board may grant an “excused absence that shall not be counted against the board member’s attendance.)*)

ARTICLE XII – PARLIAMENTARY AUTHORITY