



Palm Harbor Friends of the Library  
Meeting Minutes  
January 25, 2016

In Attendance: Sandy Carr, Linda Kingsbury, Sharon Sandoval, Elisabeth Roen, Diana Silveira, Bobbie Ostfeld, Courtenay O'Connell and Gene Coppola

Treasurer's Report

- The bookstore brought in over \$33,000 last year and has earned \$2,400 this month so far.
- We are ahead of our budget for the year so far.
- Diana Silveira made a motion to approve an additional \$23.11 for the chairs in the teen room and Linda Kingsbury seconded it. The motion was approved.
- We will be opening the new checking account at Achieva as soon as Linda Kingsbury and Elisabeth Roen sign the required paperwork.
- Betcinda Kettells was just given our bank account information to set up payments last week. If no payments are received by next week, Sharon Sandoval will follow up with her.

Director's Report

- Gene Coppola requested that we change the way money for refreshments is distributed to the library. A check for \$250 will be written to the Palm Harbor Library monthly for all refreshments and the library will submit its receipts on a quarterly basis. This will replace the \$75 monthly allocation to Cecile Creely. A motion was made to accept this new system by Kathy Coffin and seconded by Bobbi Ostfeld. The motion was approved.
- Gene requested up to \$450 for a traveling exhibit of Native American art for one week in November. Elisabeth Roen made a motion to approve the request and Bobbie Ostfeld seconded it. The motion was approved.
- An upcoming beading program will use the display case in the lobby from February 16<sup>th</sup> to March 12<sup>th</sup>. Betzaida Harris has offered to let us display more gift baskets at the Circulation Desk during this period.

### Old Business:

- Linda Kingsbury will get some options for staff professional development funding opportunities. Diana Silveira, Linda Kingsbury and Elisabeth Roen will put together a recommendation.

### New Business:

- The current by-laws were distributed for anyone who does not have an up to date version. We will review them before the next meeting and discuss any suggested changes to them.
- We discussed the current system of the Friends paying the printing cost of the copier and receiving the money collected due to an increase in cost but not in revenue. We will table the discussion for the month to see if we need to change it.
- Due to the holiday, our next meeting will be February 22<sup>nd</sup>.
- A letter from Friends member Kathleen Fischer regarding the luncheon for the garage sale volunteers was read.

### Committee Reports:

#### Communication

- Diana Silveira will write a form letter to send to donating contributors.

#### Membership

- We have received a lot of new lifetime members and some annual renewals.
- We will consider new options for lifetime leaves and memorials.
- There will now be an envelope for memberships at the Circulation Desk.

#### Programming

- Courtenay O'Connell will not serve as the Fundraising Chairperson going forward.
- The Francis Wilson event earned \$1,442.

#### Fundraising

- We will have our Dolls for Democracy program March 5<sup>th</sup> at 2:00pm.
- Sandy Carr will choose a date with Gene for the Puzzle Party.

Linda Kingsbury made a motion to adjourn at 7:32 pm and Sharon Sandoval seconded.

