



Palm Harbor Friends of the Library
Meeting Minutes
February 27, 2017

In Attendance: Sandy Carr, Sharon Sandoval, Dana Dockery, Anne Bartels, Kathy Coffin, Bobbie Ostfeld

Absent Jeannette Malouf, Diana Silveira, Linda Kingsbury, Gene Coppola

Minutes

- The January minutes were approved as presented.

Director's Report

- Director's Report was deferred to the March meeting.

Treasurer's Report

- Book sales down a little.
- Reimbursed the Library \$2,800 for the Demo Kitchen supplies.
- An attorney sent a letter to the copier company concerning the \$1,112.33 from the old copier. Awaiting their response. Copy attached.
- It was suggested that the Friends stop paying the per copy fee. Will be brought up at the next meeting.
- Paid the CPA \$850 for the preparation of the Financial Report.
- February bills include partial payment for the Carpet Cleaning and \$4,000 for the Literacy Program. Will ask Diana Silveira to do a presentation for the Literacy Program.
- Made \$187.25 from the Florida Fanfare concert.

Old Business:

- The carpet cleaners are returning a third time. Tile in bathrooms an issue. Will discuss final payment
- Signs for the bookstore, cabinet and bulletin board are done. Bobbie Ostfeld moved that we pay \$58.55 for the signs and Kathy Coffin seconded. Motion carried.

- Sean owes three more payments and his payments to the Friends will be completed.
- There was a discussion of the memorial gifts. It was suggested that the Friends give this responsibility to the Library.

New Business:

- Bobbie Ostfeld moved to approve the appointment of Kathleen Hanley to be the Advisory Board member to replace Ellen Folkman. Sharon Sandoval seconded and the motion carried.
- The Policy and Procedures Manual was reviewed. Additions will be added as needed.

Committee Reports:

Communication

- It was recommended that the Friends Board Members attend the Library's presentation on Library statistics on March 20, 2017 at 5pm.

Membership

- The announcement that all members of the Friends a 10% discount needs to be communicated to all members of the Friends. Diana Silveira will put it on the website.
- Brochure has been updated.

Programming

- Bobbie Ostfeld recommended Michael Allen present at the next Friends Annual Meeting to be held on September 16, 2017. Bobbie Ostfeld will obtain more information and present at the next meeting for a vote.

Fundraising

- Suggested that a parking lot sale replace the garage sale. Will vote on it at the next meeting.

Book Store

- Waiting until Jeannette Malouf speaks to the Dunedin Library after January 15, to see how much they made and if they are going to continue with the program.

The meeting was adjourned at 7:10 pm.