



## MINUTES FROM FEBRUARY 9, 2015

In attendance: Sharon Sandoval, Elisabeth Roen, Tena Kuftinec, Diana Silveira, Gene Coppola and guest Courtenay O'Connell.

1. Diana Silveira made a motion to approve January 2015 minutes; Tena Kuftinec seconded. Motion approved.
2. Treasurer Report
  - a. Scholarship Fund is currently under review.
  - b. CPA will come to the March meeting to discuss our current financials and make recommendations for moving forward
  - c. We need to pay sales tax on booksales and baskets. Sharon will remit the 7% tax based on sales figures
  - d. Sharon will investigate Quickbooks and purchase an appropriate version with board approval.
  - e. Sharon will investigate a credit-card machine for the bookstore and other Friends events.
  - f. Tena Kuftinec made a motion to approve the Treasurer's Report. Diana Silveira seconded. Motion approved.
3. Directors' Report
  - a. No Old Business
  - b. Motion: Friends will pay \$350 for FLA Memberships for 4 librarians for 2015.
  - c. County Commissioners will be visiting the library in the upcoming months.
  - d. Library Day is coming. Advocacy is needed as the current budgets are proposing large cuts
4. Old Business
  - a. Lending Library Sign. Sign is now at printers and Elisabeth will get a delivery date.
5. New Business
  - a. Retreat was a success. It is recommended we have retreats twice a year.
  - b. Foundation Report
    - i. Evernote Bank - \$70,782.79

- ii. 1<sup>st</sup> United - \$1,645.84
    - iii. Request for Friends to re-instate \$10,000 donation to Foundation.  
Discussion tabled until March when Foundation representative can be present.
  - 6. Committee Reports
    - a. Fundraising
      - i. Still looking for chair.
    - b. Membership
      - i. Email Renewal Notices Sent; letters will be sent to those without email
      - ii. Renewals coming in via paper and PayPal
      - iii. We will investigate Member Only Activities for 2015
      - iv. Courtenay O'Connell will work with Tena on mapping leaves
    - c. Communications
      - i. We need to send communication to Lifetime Members
      - ii. We have a Facebook page  
(<https://www.facebook.com/FriendsofPalmHarborLibrary>)
      - iii. We need to promote Amazon Smile on Website and Emails
      - iv. Regular emails should include Spotlight on services and members
    - d. Programming
      - i. Miller Jazz Band coming February 21 at 2pm
- 7. Diana Silveira made a motion to adjourn. Tena Kuftinec seconded. Motion carried.

Notes taken by Diana Silveira and submitted February 10, 2015

Next Meeting: March 9, 2015